Scanned & sent to Scanning 14/8

MEMBERS' INFORMATION A D COMPUTER TECHNOLOGY (IC ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: .....

ICT ALLOWANCES FOR THE MONTH OF: .....

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	p	RECEIPTS ATTACHED* YES	NO
11/8/15	I Phone Six - keep in Contact with Resident when out of the Country	~~600~~ 250 ✓		✓	

Invoice date 11/8/15 | Supp ID | Gross amt £250
Inv No. | Due date 24/8
Text (30 chars incl spaces) CLLR JENNER - ICT

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	E2		MJ30				250

Special instructions Receipt must be scanned
Contact name [redacted] Ext No. 6319

TOTAL ✓ 250 ~~600~~

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLA[redacted]**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for [redacted] perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member:..... Date....14/8/15.....

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date:		
Payroll:	Input by:	Date:	Batch [redacted]	y:	Date: